

## Texas Workforce Commission—Career Schools and Colleges Affidavit for Unearned Tuition

**Instructions:** This form (CSC-048B), Please read the following carefully before completing the affidavit. Unearned Tuition is the total maximum tuition based on enrollment at any given time during the period for which the certificate of approval is issued, of the following:

- (A) refunds due former students;
- (B) the total of all tuition and fees that have been or will be collected prior to graduation; and
- (C) the total of any tuition collected in advance from prospective students.

**What to Submit:** Submit with all financial statements.

### School

School Number:	School Name:
Business Enterprise name on Application:	
Fiscal Year Ended (not the day you signed, e.g. 12/31/2017):	

### Unearned Tuition Data

**Instructions:** First line, most recently completed fiscal year: number of students in largest class session multiplied by tuition amount charged. Second line, current year estimate: projected number of students in largest class session multiplied by tuition amount charged. Third line, most recently completed fiscal year: gross tuition and fees received minus refunds paid. (-) = minus; (x) = multiplied by

1. Number of students in largest class session (x) Tuition amount charged=	\$
2. Projected number of students in largest class session (x) Tuition amount charged =	\$
3. Gross tuition and fees received (-) Refunds paid =	\$

### True and Correct Statement Certification

I certify under penalty of law that I am authorized to make this report; that this report was prepared by me or under my supervision and direction; that I have carefully reviewed the data and facts as defined in the report concerning the maximum amount of unearned tuition, the projected maximum of unearned tuition, and the gross amount of Texas student tuition and fees, net of refunds as stated in this report; and, that the data is true, correct and complete. I understand that the attached documents are submitted to demonstrate compliance with the requirements of law to obtain or retain a certificate of approval and to calculate renewal fees, and as such, are public information. I hereby waive any privacy interest in the attached documents, and discharge and exonerate the Texas Workforce Commission, its agents or representatives in the event that the information is released. Further, I certify that I have reviewed the documents attached to this affidavit, and that the attached documents and the data on this report are true, correct and unaltered copies of the documents originally filed with the United States Internal Revenue Service as the annual income tax specifically filed for the business enterprise on this affidavit for fiscal year ended.

### Signature of School Official

Typed Name of School Official:	Date:
Signature of School Official:	

### Notary

State of:	County of	, where witnessed.
Subscribed and sworn to me this (mm/dd/yyyy):		
My commission expires: (mm/dd/yyyy):		

STAMP/SEAL:

Signature: \_\_\_\_\_